



Testbourne Community School

Catering Assistant

Required for January 2019

Salary Range: Support Staff Pay Scale A

£16,395 - £16,647 FTE (Actual Salary £9,718 - £9,867 pa)

Hours: 25 hours per week, term time only

09:30 – 14:30 Monday to Friday

Fixed term until 31.08.19

We are seeking a Catering Assistant to join our busy in-house School Catering Department. The successful applicant will have good communication skills and empathy for young people. They will also have a positive 'can do' attitude and be reliable, flexible and hardworking in a physically demanding position.

The duties involved are:

- To prepare, pack (where required) and serve foods to meet specifications as defined, including meal requirements of the customer and any occasional special, emergency and catering function.
- To understand and work within guidelines regarding current health and safety and hygiene regulations and the school's Health and Safety Policy and Safeguarding Policy.
- To assist with general washing up, clearing away and cleaning duties as required by the Catering Manager.
- To operate the cashless till system.
- To assist in the dining area in order to ensure that the service is delivered to the standard required including lifting tables and chairs and responding to 'one off' situations sometimes at short notice.
- A knowledge of COSHH and HACCP Level 1 Food Safety Certificate is desirable but not essential. (Training can be given).

Previous catering experience is desirable but not essential, as training will be provided.

Closing Date for Applications: Noon on Thursday 10th January 2019

Interview Dates: TBC

We reserve the right to interview candidates before the closing date where applicable.

Application forms and further details are available from the school website www.testbourne.school or alternatively contact recruitment@testbourne.school

Testbourne Community School is committed to safeguarding children and promoting the welfare of children and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure Barring Service checks, along with other relevant employment checks.

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