

TCS Provider Access Policy

Review cycle:	Annually
Policy prepared / reviewed by:	Deputy Headteacher/ESU
Statutory/Discretionary:	Statutory
Date of last review:	September 2018
Date of next review:	September 2019

Contents:

- 1. Introduction**
- 2. Pupil entitlement**
- 3. Management of provider access requests**



1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

3.1 Procedure

A provider wishing to request access should contact Mrs Erin Sudds, Deputy Headteacher & Careers Leader

Telephone: 01256 892061 ext 209 Email: e.sudds@testbourne.school

3.2 Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.



Testbourne Community School

Premises and facilities

The school will make the Theatre Hall, Sports Hall, or classrooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.